



Borrowing Information Schedule

SSAS and Family Pension Trust

Rowanmoor SSAS and Family Pension Trust
Commercial Property Guide
Property Information Schedule
Borrowing Information Schedule

This is part of a set of literature, all of which should be read together if borrowing is associated with commercial property purchase through a small self-administered scheme (SSAS) or Family Pension Trust.

Name of Scheme

Scheme Reference Number
(if known)

Please complete the Borrowing Information Schedule in full using **BLOCK CAPITALS** and dark ink. There are notes to help you.

The information supplied will be held in the strictest confidence and subject to the provisions of Data Protection Legislation.

Any omission could delay the proposed borrowing which could, if required for a property purchase, also delay that transaction.

All trustees should sign and date the Declaration on page four before returning the completed schedule to us.

Borrowing Information Schedule

Lender's details

Contact name, company name and address of lender.

| | | | |
|--------------------------------------|----------------------|--------------------------------|----------------------|
| Contact Name | <input type="text"/> | | |
| Company Name | <input type="text"/> | | |
| Address | <input type="text"/> | | |
| | <input type="text"/> | | |
| | <input type="text"/> | | |
| Country | <input type="text"/> | Postcode | <input type="text"/> |
| Telephone Number (inc. area code) | <input type="text"/> | Fax Number (inc. area code) | <input type="text"/> |
| Email | <input type="text"/> | | |

Please refer to the Rowanmoor SSAS and Family Pension Trust Commercial Property Guide for a definition of a connected party.

Is the lender in any way connected to the members, trustees or any participating employer?

YES NO

If you have ticked 'YES' above, please detail the connection below

Documentation

Please refer to the Rowanmoor SSAS and Family Pension Trust Commercial Property Guide for details of the documents required and how these should be completed.

If the following have already been supplied, please forward copies when returning this schedule and tick the relevant boxes to confirm their enclosure.

Facility/Offer Letter

Legal charge

Other
(please specify)

Reason for borrowing

If the borrowing is to finance a property purchase please ensure you also complete a Property Information Schedule.

to assist in the purchase of property

other (please specify the reason and what will be used as security)

Borrowing and repayment terms

If the borrowing is required to assist with a property purchase VAT may be payable and you may need to register for VAT. Please refer to the Rowanmoor SSAS and Family Pension Trust Commercial Property Guide for more information.

If the borrowing is to fund a property purchase, it is usual for the rent received on the property to be set at a level that will cover the mortgage commitments, while still reflecting a commercial rate.

Your solicitor

Please provide the contact name, company name and address of the solicitor acting for all the trustees (including Rowanmoor Trustees Limited).

If you do not have a solicitor, you may wish to appoint a solicitor we deal with regularly for scheme property transactions. Please refer to the Rowanmoor SSAS and Family Pension Trust Commercial Property Guide.

If you have already completed a Property Information Schedule, you do not need to duplicate the solicitor's details.

Amount to be borrowed

Please confirm the terms of the borrowing:

Repayment frequency

Monthly Quarterly Annually Other (please specify)

Periodic repayment amount

Term

Interest rate or Base rate plus

Are arrangement, security or any other fees included in the amount to be borrowed?

YES NO

If you have ticked 'YES' above, please provide details below

How will the repayments be funded?

Contact Name

Company Name

Address

Postcode

Telephone Number (inc. area code) Fax Number (inc. area code)

Email

Tick below if you wish to appoint:

Rowanmoor Trustees Limited's retained solicitor

Declaration

*Only applicable if more than one member.

This is our standard Borrowing Information Schedule upon which we intend to rely. For your own benefit and protection you should read the declaration carefully before signing. If you do not understand any point please ask for further information or seek advice from a suitably qualified professional.

To be signed by all of the trustees.

As a Trustee(s) of the scheme I/we confirm that:

I/We have taken written advice on the suitability of the borrowing, a copy of which is provided.

*We hereby confirm our unanimous agreement to the proposed borrowing.

The above information is, to the best of my/our knowledge, true and complete and no material details have been omitted.

I/We authorise Rowanmoor to give and request information necessary to complete this transaction and comply with HM Revenue & Customs legislation.

I/We are aware of the Rowanmoor SSAS and Family Pension Trust Commercial Property Guide and have read it (where applicable).

Signature

Print Name

Date

Signature

Print Name

Date

Signature

Print Name

Date

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Print Name

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Print Name

Date

Signature

Print Name

Date